

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

**Thursday, November 12, 2009
4:30 p.m. to 6:00 p.m.**

MINUTES

1. ROLL CALL AND DETERMINATION OF A QUORUM

Meeting called to order at 4:30. All commissioners present: Chairman Tonkin, Cmrs. Mercurio, Owens, Preston, and Schredl.

2. AGENDA APPROVAL

Schredl moved to approve the agenda; Preston seconded; unanimously approved. It was agreed that an update on high speed internet access at the airport will be put on the December Commission meeting agenda.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

Minutes for the September 10th meeting will be revised to reflect a change to item 5 B and will be resubmitted for approval at the December Commission meeting.

5. BUSINESS

A. Review of WAVE's response to Commissions reported drop of 399 subscribers

The letter from WAVE was agreed by the Commissioners to be not clearly written. The letter was not responsive to the City's request to explain the drop of 399 subscribers that occurred when WAVE took over the franchise from STARSTREAM.

ACTION: Commissioner Schredl will draft a letter from the City requesting additional clarification from WAVE on the counts of total subscribers and institutional subscribers. The letter will further request, once again, an explanation of the initial drop of 399 subscribers when WAVE took over the franchise.

B. Look into working with WAVE on an escalation plan for ACTV

ACTV Channel 19 was not available on WAVE from 9/15/09 – 9/21/09. The speed and urgency with which the outage was addressed by WAVE was not adequate. The commissioners agreed that an escalation plan to address outages and other problems was needed. It was further agreed that a Service Level Agreement (SLA) should be established between WAVE and Auburn Community Access.

ACTION: Commissioner Owens will contact Kirk Ellington at WAVE to initiate discussions on an escalation plan and SLA for ACTV.

C. Review of Action Items

Chairman Tonkin summarized discussions with Councilman Kevin Hanley concerning the potential role of the Telecommunication Commission as the City progresses with its review of all City Commissions.

D. ACTV Update

Paula Johnson has joined ACTV as a new Board member. Chairman Tonkin is pursuing a potential source of funding for a system upgrade for ACTV.

6. CORRESPONDENCE

None

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

Commissioner Preston submitted a Sacramento Bee clipping regarding Paul Allen, co-founder of Microsoft, and his financial losses as a major investor in Charter Communications (former cable TV provider in Auburn).

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

Next regular meeting is scheduled for Thursday, December 10, 2009, 4:30 p.m., at Auburn City Hall, 1225 Lincoln Way, Room 10, second floor.

9. ADJOURNMENT

The meeting adjourned at 6:04 PM.